附表2

**20 -20 学年第 学期课程考试试卷存档目录**

教研室名称： 教研室负责人：

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| --- | --- | --- | --- | --- |
| **课程名称**  （必须与教学任务中的名称一致） | **专业、班级** | **任课教师** | **试卷册数** | **试卷份数** |
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移交人签字：

接收人签字： 移交时间：